

Fencibles United AFC

Chairperson Role Description



Position	Chairperson of The Board
Reports to	The Board and Fencibles Members
Location	Auckland (Fencibles United AFC)
Length of Appointment	12 Months

Fencibles United AFC

Fencibles United AFC is one of the largest football clubs in New Zealand. We are based in Pakuranga/Howick, Auckland, New Zealand. We have a long history of serving and representing the East Auckland community. Our roots go back to Pakuranga Town AFC and Howick AFC. Fencibles is a forward thinking club with the desire to provide the best services possible to the game of Football on and off the pitch, at Community Level as well as High Performance.

The Board has a core responsibility to the Governance of the Club which in turns provides direction, accountability and support to all other committees and teams within the Club.

Position Purpose

The role of Chairperson is an elected voluntary position to provide support to and facilitate the Board of Fencibles. This is a figure head of the organisation performing duties as required.

Responsibilities and Duties:

- Ensure that the clubs activities are consistent with the clubs vision, values and constitution. Ensure key roles and teams in the club are align with the direction and objectives set out by the Board in the Strategic Plan.
- Ensure club policies and practices are adhered to.
- To facilitate the meetings with best practice in mind.
- Ensure representation is of the club; and where appropriate, at local, regional and national levels.
- Act as a facilitator for club activities.
- Be approachable to and by all members.
- Following all aspects of the clubs Code of Conduct, signed Confidentiality form and any other club policies, procedures as they relate.
- Ensure all reporting requirements are completed and licensing criteria are adhered to, both internally and externally.

Knowledge and Skills Required:

- A good effective communicator.
- Is well informed of all organisation activities.
- Can maintain confidentiality on relevant matters
- Is aware of the requirements set out by law for Not for Profit organisations.
- Is aware of the future directions and plans of the sport nationally as well as club based.
- Has a good working knowledge of the constitution, visions and values, rules and the duties of all office holders and subcommittees.